

**PORT OF IBERIA DISTRICT BOARD OF COMMISSIONERS  
REGULAR MONTHLY MEETING AGENDA  
THURSDAY, JANUARY 12, 2023  
PORT ADMINISTRATIVE OFFICE – 5:30 P.M.**

PRESS NOTIFIED

1/9/2023 BY EMAIL

**TIME ALLOTTED**

**A G E N D A**

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| 5:30 P.M.- 5:31 P.M. | 1. Call to Order - Roll Call.  |
| 5:31 P.M.- 5:32 P.M. | 2. Opening Prayer & Pledge of Allegiance.  |
| 5:32 P.M.- 5:34 P.M. | 3. Presentation of Appreciation Plaque to 2022 Board President - Commissioner Roy A. Pontiff.  |
| 5:34 P.M.- 5:35 P.M. | 4. Approval of Minutes - Regular Meeting Tuesday, December 13, 2022.   |
| 5:35 P.M.- 5:45 P.M. | 5. Discuss and/or Distribute the Following:<br>(a) Budget Summary for Six (6) Months Ending December 2022.<br><br>(b) Listing of Utility Breakdown as it Relates to Electricity, Water, & Natural Gas.<br><br>(c) Listing of Tenant Lease Billings for 2023.<br><br>(d) Listing of Boat Stall Tenant Lease Billings for 2023.<br><br>(e) Approve Payment of Bills & Checks Issued During Interim Period. |
| 5:45 P.M.- 5:55 P.M. | 6. Discuss Finance Committee Recommendations & Findings from Friday, January 6, 2023 Committee Meeting.  |
| 5:55 P.M.- 6:10 P.M. | 7. Mr. John Istre with Broussard, Poche', L.L.P., to Address the Commission - Presentation of Fiscal Year 2021-2022 Audit.   |
| 6:10 P.M - 6:20 P.M. | 8. Mr. Mark Theriot, Operations Manager, Chart Energy & Chemicals, to Update the Board Regarding Improvements to Lots 77 – 82, 80A, and a portion of the Port of Iberia Public Dock.   |
| 6:20 P.M.- 6:35 P.M. | 9. Report from Mr. Gerald Gesser, Gesser Group, APC on:<br>(a) Port of Iberia Small Repairs Projects:<br>{1} Status Report on Electrical Overhead Service Lines at Chart Industries.<br>(a) Discuss/Consider Dixie Electric's Invoice No. 0011633.   |

- {2} Status Report on repairs/replacement of Overhead Doors (Chart Building 9-G).
  - (a) Discuss/Consider Mike's Overhead Doors Invoice No. 2145.
  
- {3} Status Report on Crane Deficiencies at Logan/RAM.
  - (a) Discuss/Consider Ace industries Invoice No. 01011384.
  
- {4} Status Report on HVAC (1<sup>st</sup> & 2<sup>nd</sup> Floor Units) Repairs/Replacement at Former Central Gulf Building 8-A.
  - (a) Discuss/Consider Doerle's Heating & Cooling Invoice No. 43943. (Service call for inspection of HVAC units).
  - (b) Discuss/Consider Doerle's Heating & Cooling Proposal. (Downstairs Unit Replacement).
  - (c) Discuss/Consider Doerle's Heating & Cooling Proposal. (Upstairs Unit Replacement).
  
- {5} Status Report on winterizing water systems at various facilities.
  - (a) Discuss/Consider Queen City Plumbing's Invoice No. 28045.
  
- {6} Discuss/Consider Gesser Group's Inv #30-POI-SRP.
  
- (b) Hurricane Laura & Delta Storm Damages
  - {1} Status Report on Hurricanes Laura & Delta FEMA Applications.
  
  - {2} Discuss/Consider Gesser Group's Invoice No. 25-POI-HLSD.
  
- (c) Special Projects:
  - {1} Status Report on POI Maintenance Equipment Storage Building.
    - (a) Discuss/Consider Modular Construction's Pay App No. 4.
    - (b) Discuss/Consider Gesser Group's Invoice No. POI-06-ESF.
  
  - {2} Status Report on Rehabilitation of "Buildings C, D, E, & F" at the West Yard.

{3} Status Report on Document Scanning Services.

(d) Seadrill:

{1} Status Report on HVLS Fans.

{2} Status Report on Crane Adjustments.

{3} Status Report on Repairs to Backflow Preventer.

6:35 P.M.- 6:40 P.M.

10. Louisiana Port Construction & Development Priority Program SPN H.011928 "East & West Yard" Expansion & Site Improvements Project:

(a) Report from Mr. Oneil Malbrough of GIS Engineering on:

{1} Port Priority & Capital Outlay Spreadsheets.

(b) Report from Mr. Austin Hebert of GIS Engineering on:

{1} **Building B** – POI West Yard SPN H.011928(325i)

**Additional Repairs**

(Phase Vi of SPN H.01928).

(a) Update on Status of Project.

{2} Discuss/Consider Frisco Industrial Contractor's Pay Application No. 4.

{3} Discuss/Consider GIS Engineering, LLC December Inv. No. 70010475 for POI West Yard Expansion.

6:40 P.M.- 7:00 P.M.

11. Report from Mr. Oneil Malbrough of GIS Engineering, LLC on:

(a) Port Millennium Expansion Phase III Project – Site Excavations & Dredging.

{1} Update on the Status of the Port Millennium Expansion Phase III Project.

{2} Discuss/Consider GIS Engineering, LLC December Inv. No. 70010475 for Millennium Expansion Phase III Project.

(b) Port Millennium Expansion Phase II Property Site SPN H.011756 Tract's "O" and "P" Site Improvements.

{1} Update on Status of Tract's "O" and "P" Site Improvements.

(c) AGMAC Project General Engineering and Consulting Services:

{1} Update on Status of AGMAC Project.

{2} Discuss/Consider GIS Engineering, LLC December Inv. No. 70010476.

- (d) AGMAC Phase I Dredging Project – Commercial Canal
  - {1} Project Update.
  - {2} Update on Quotes Received for Navigation Aides in Commercial Canal.
  - {3} Discuss/Consider Contractor’s Application for Payment Number 13 (Magnolia Dredge & Dock, LLC).
  - {4} Discuss/Consider GIS Engineering, LLC December Inv. No. 70010570 (AGMAC Phase I Channel Dredging Project Commercial Canal).
- (e) AGMAC Phase 2 Dredging Project – Freshwater Bayou
  - {1} Project Update.
  - {2} Discuss/Consider GIS Engineering, LLC December Inv. No. 70010571 (AGMAC Phase 2 Channel Dredging Project Freshwater Bayou).
  - {3} Discuss/Consider Broussard Brothers, Inc. Invoice No. TU02378.

7:00 P.M.- 7:15 P.M.

- 12. Report from Port Attorney – Donelson T. Caffery, III
  - (a) Port Attorney Report.
  - (b) Update on Crosby Construction Lease Option Renewal.
  - (c) Discuss/Approve Donelson T. Caffery III, APLC Invoice Relative to the AGMAC Project for December.
  - (d) Consider Entering into Executive Session to Discuss Diversified Materials.

7:15 P.M.- 7:20 P.M.

- 13. Report from Executive Director on:
  - (a) Update on Negotiations with Offshore Energy Services Relative to Tracts 62 – 67 and Tracts A & B (10.520 acres) former Central Gulf Yard.
  - (b) Discuss/Consider Approval for Executive Director to Negotiate a New Lease Agreement with Diamond B Industries (Lots 27, 28, & 29) and Prairie Contractors (Tract i-1).
  - (c) Update on Pump Station at West Yard.
  - (d) Executive Director’s Monthly Report.

- (e) Announcements.
- \*\*\*Tier 2.1 Annual Personal Financial Disclosure Statement due on or before May 15, 2023.
  - \*\*\* Ethics Training & Sexual Harassment Prevention due by June 30, 2023.
  - \*\*\* 38<sup>th</sup> Annual PAL Conference March 28 & 29, 2023 (Courtyard Marriott Houma). Port of Iberia is a co-host for this event.
  - \*\*\* Spring GPAA Meeting May 3-5, 2023 (Treemont Hotel in Galveston, TX).

7:20 P.M.

14. Adjournment.